

Annual training requirements typically concentrate on three specific areas:

1. *Safety of patients*
2. *Safety of staff*
3. *Improvement of staff and outcomes*

**Home Health and Hospice Aides** require 12 hours of training each year. HCP offers dozens of applicable courses in both Clinician and Caregiver content that can satisfy annual and ongoing training requirements.

**Home Care Aide** training requirements vary from state to state. HCP Caregiver content offers numerous topics to fulfill new hire orientation, professional development, and other ongoing training needs. Crosswalks with specific state-based recommendations are available.

**Non-clinical office staff** and hospice volunteers may be assigned Caregiver courses to fulfill some of their unique training needs, as designated by the individual organization.

**Clinicians** (nurses, social workers, chaplains, counselors, therapists, and therapy assistants) have requirements based on Federal and State regulations specific to their industry and licensure and must also follow their organization's policies. HCP offers dozens of applicable courses for clinician training.

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#### Keep in Mind...

*Remember that Caregiver content may be used for training all role levels, from office workers to therapy assistants, depending on what individual organizations want to use for additional training opportunities.*

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## Common Annual Courses for Home Health and Hospice Clinical Staff

### Safety of Patients:

- ✔ Abuse and Neglect in Home Care and Hospice
- ✔ Thinking Critically About Abuse and Neglect
- ✔ Cultural Diversity in Home Care and Hospice
- ✔ Emergency Preparedness in Home Care and Hospice
- ✔ Fire Safety in Home Health and Hospice
- ✔ HIPAA: Protecting Patient Privacy
- ✔ Infection Control in Home Care and Hospice
- ✔ Infection Control: Tuberculosis, HIV, and Hepatitis
- ✔ Medication Safety in Home Care
- ✔ Medication Safety in Hospice
- ✔ Opioid Diversion
- ✔ Patient Rights in Home Health
- ✔ Patient Rights in Hospice

### Safety of Staff:

- ✔ Body Mechanics in Home Care and Hospice
- ✔ Driving Safety in Home Care and Hospice
- ✔ OSHA Hazard Communication Standard
- ✔ COVID-19 courses
- ✔ Professional Boundaries in Home Care and Hospice
- ✔ Safety in Home Care and Hospice
- ✔ Sexual Harassment in Home Care and Hospice
- ✔ Workplace Harassment in Home Care and Hospice

### Improvement of Staff and Outcomes:

- ✔ Corporate Compliance
- ✔ National Patient Safety Goals 2022
- ✔ Always Survey Ready: Hospice Regulations for Managers and Leaders, Part 1 and Part 2
- ✔ Anticipating and Managing Symptoms and Crises in Hospice
- ✔ Effective Communication for Hospice Clinicians
- ✔ Hospice Quality Reporting Program
- ✔ Medicare Hospice Benefit Basics
- ✔ Managing Care for Patients with the Potential for Significant Bleeding at the End of Life
- ✔ Successful Documentation for the Hospice Nurse
- ✔ Successful Documentation for the Hospice Social Worker
- ✔ Successful Documentation for the Hospice Spiritual Counselor
- ✔ OASIS D-1 Series
- ✔ PDGM Basics
- ✔ Understanding Home Health: Defining Skilled Services
- ✔ Understanding Home Health: Coverage Criteria & Prudent Practice