



# Quick Course Overview

A brief, but comprehensive list of the HCP Training course library. This list outlines the courses offered to caregivers, aides, office staff, and clinicians.



# HCP Training Courses for Caregivers and Aides

## PERSONAL CARE

- ☑ Activities of Daily Living
- ☑ Beyond the Bathtub (Bathing Alternatives)
- ☑ Bathing Tips
- ☑ Caring for Bedbound Clients
- ☑ Dressing & Grooming Tips
- ☑ Handling Incontinence of the Bowel & Bladder
- ☑ Instrumental Activities of Daily Living
- ☑ Performing Mouth Care
- ☑ Perineal & Catheter Care
- ☑ Toileting Tips
- ☑ Understanding Ostomies & Ostomy Care

## CLIENT CARE

- ☑ An Overview of the Human Body
- ☑ A Vital Signs Update
- ☑ Caring for Clients After Orthopedic Surgery
- ☑ Caring for Clients During Chemo
- ☑ Client-Centered Care
- ☑ Helping Clients with Mobility
- ☑ Housekeeping Basics
- ☑ Intimacy in the Elderly
- ☑ Maintaining Your Clients' Dignity
- ☑ Men's Health Issues
- ☑ Nurse Delegation
- ☑ Passive & Active Range of Motion
- ☑ Preventing Pressure Ulcers
- ☑ Recognizing & Reporting Abnormal Observations
- ☑ Reducing & Preventing Readmissions
- ☑ The Care Planning Process
- ☑ Transportation Safety
- ☑ Understanding Abuse
- ☑ Understanding Healthcare Financing
- ☑ Understanding Neglect
- ☑ Using Technology with Seniors
- ☑ Women's Health Issues

## INFECTION CONTROL

- ☑ All About Bed Bugs
- ☑ An Infection Control Update
- ☑ Battling Covid in 2022
- ☑ Bloodborne Pathogens
- ☑ Handling Biomedical Waste
- ☑ Handwashing
- ☑ Infection Control in Home Care
- ☑ Protecting Clients During Flu Season
- ☑ Standard Precautions
- ☑ Understanding Drug-Resistant Bacteria

## SAFETY

- ☑ A CPR Update
- ☑ All About OSHA
- ☑ Basic First Aid Tips
- ☑ Chemical Hazards in the Workplace
- ☑ Client Safety Tips
- ☑ Disaster Planning
- ☑ Fire Prevention & Safety
- ☑ Home Care Safety Tips
- ☑ How to Recognize & Report Human Trafficking
- ☑ Mechanical Lift Use & Safety
- ☑ Oxygen Safety for Caregivers
- ☑ Performing Safe Transfers
- ☑ Personal Safety in the Workplace
- ☑ Preventing Employee Falls
- ☑ Preventing Medical Errors
- ☑ Sexual Harassment
- ☑ Summer Safety Tips
- ☑ Taking Care of Your Back
- ☑ Transportation Safety
- ☑ Understanding Domestic Violence
- ☑ Understanding Fall Risk Factors
- ☑ Understanding Restraints & Alternatives
- ☑ Using Assistive Devices
- ☑ Violence in the Workplace
- ☑ Winter Safety Tips

## END OF LIFE CARE

- ☑ End of Life Care
- ☑ Grieving With & For Your Clients
- ☑ Talking About Death
- ☑ Understanding Hospice

## ALZHEIMER'S & DEMENTIA

- ☑ Activities for Individuals Living with Alzheimer's Disease
- ☑ All about Alzheimer's and Dementia
- ☑ Communicating with Individuals Living with Alzheimer's and Dementia
- ☑ Mealtime with Alzheimer's & Dementia
- ☑ Preventing Elopement
- ☑ Safe Environments for People Living with Dementia & Alzheimer's Disease
- ☑ Supporting and Guiding Individuals through Dementia-Related Behaviors

## PAIN MANAGEMENT

- ☑ Helping Clients who have Chronic Pain
- ☑ Understanding Pain & the Elderly
- ☑ Understanding Pain Management

## AGE SPECIFIC MODULES

- ☑ Activity for the Elderly
- ☑ Adolescent Growth & Development
- ☑ The Normal Aging Process

## COMMUNICATION SKILLS

- ☑ Dealing with Family Members
- ☑ Emotional Losses in the Elderly
- ☑ Handling Complaints
- ☑ Helping New Clients Adjust
- ☑ Medical Terminology & Abbreviations
- ☑ Reporting/Documenting Client Care
- ☑ Special Communication Needs
- ☑ The Survey Process
- ☑ Understanding Cultural Diversity
- ☑ Working with Non-Compliant Clients

## PATIENTS' RIGHTS COURSES

- ☑ Bill of Rights
- ☑ Maintaining Confidentiality
- ☑ Understanding Advance Directives

# HCP Training Courses for Caregivers and Aides

## DISEASE PROCESS COURSES

- ☑ Adult Failure to Thrive (AFTT)
- ☑ A Tuberculosis Update
- ☑ Brain & Spinal Cord Injuries
- ☑ Common Cardiac Conditions
- ☑ Common Musculoskeletal Conditions
- ☑ Common Respiratory Conditions
- ☑ Common Skin Conditions, A to Z
- ☑ Helping Clients with Mental Illness
- ☑ How Wounds Heal & How You Can Help
- ☑ Parkinson's Disease
- ☑ Pertussis in the Elderly
- ☑ Post-Traumatic Stress Disorder
- ☑ The Effects of Smoking
- ☑ Understanding Arthritis
- ☑ Understanding Autism
- ☑ Understanding Blood Sugar
- ☑ Understanding C. Difficile
- ☑ Understanding Cancer
- ☑ Understanding Common GI Disorders
- ☑ Understanding Common Phobias
- ☑ Understanding Common Vascular Condition
- ☑ Understanding Congestive Heart Failure
- ☑ Understanding COPD
- ☑ Understanding Coronavirus
- ☑ Understanding CVAs
- ☑ Understanding Depression
- ☑ Understanding Diabetes
- ☑ Understanding Eye Disorders
- ☑ Understanding Hearing Disorders
- ☑ Understanding Heart Attacks
- ☑ Understanding HIV & AIDS
- ☑ Understanding Hoarding Disorder
- ☑ Understanding Hypertension
- ☑ Understanding Intellectual Disabilities

- ☑ Understanding Multiple Sclerosis
- ☑ Understanding Norovirus
- ☑ Understanding Obesity
- ☑ Understanding Pneumonia
- ☑ Understanding Schizophrenia
- ☑ Understanding Seizures
- ☑ Understanding Sepsis
- ☑ Understanding Shingles
- ☑ Understanding Sleep Disorders
- ☑ Understanding Substance Abuse
- ☑ Understanding Suicide
- ☑ Urinary Tract Infections

## MEDICATION

- ☑ Administering Non-Injectable Medications
- ☑ Medication Abbreviation, Orders, and Labels
- ☑ Medication Error Prevention
- ☑ Over-the-Counter Medications
- ☑ Techniques for Safe and Accurate Medication Administration
- ☑ The Basics of Medication Administration
- ☑ Understanding Common Medications

## FOOD PREP & NUTRITION COURSES

- ☑ Basic Nutrition & Hydration
- ☑ Cooking for Your Clients
- ☑ Feeding Your Clients
- ☑ Fluid & Electrolytes Made Easy
- ☑ Food Preparation & Safety
- ☑ Nutrition for Diabetic Clients
- ☑ Nutrition for the Elderly
- ☑ Understanding Commonly Prescribed Diets

## PROFESSIONAL GROWTH COURSES

- ☑ All About Corporate Compliance
- ☑ Being a Preceptor
- ☑ Being Assertive
- ☑ Building Trust & Confidence
- ☑ Critical Thinking Skills
- ☑ Customer Service in Health Care
- ☑ Dealing with Difficult/Combative People
- ☑ Dealing with the Bully at Work
- ☑ Discover Your Flair for Excellent Care
- ☑ Enhancing Attention to Detail
- ☑ Ethical Dilemmas in Healthcare
- ☑ How to Prioritize Your Work
- ☑ Legal Issues for Caregivers
- ☑ Maintaining a Professional Distance
- ☑ Managing Anger in the Workplace
- ☑ Personal Wellness
- ☑ Professional Attitudes & Behaviors
- ☑ Professionalism & Work Ethic
- ☑ Providing Care to LGBTQ+ Clients
- ☑ Providing Cost-Efficient Care
- ☑ Quality Improvement
- ☑ Social Determinants of Health
- ☑ Stress Management Skills
- ☑ The Caregiver/Nurse Relationship
- ☑ Working with a Team

### Want to Preview a Live Course?

Visit [homecarepulse.com/training/](https://homecarepulse.com/training/) to learn more about HCP Training's unique blended learning solution and to preview a course.

# Foreign Language Courses for Caregivers and Aides

## SPANISH

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- ☑ Abuse and Neglect in Home Care and Hospice (Spanish)
- ☑ A CPR Update (Spanish)
- ☑ Activities of Daily Living (Spanish)
- ☑ All about OSHA (Spanish)
- ☑ Assisting Patients with Hearing Loss (Spanish)
- ☑ Assisting Patients with Oxygen (Spanish)
- ☑ Assisting Patients with Vision Loss (Spanish)
- ☑ Basic First Aid Tips (Spanish)
- ☑ Bathing Tips (Spanish)
- ☑ Bloodborne Pathogens (Spanish)
- ☑ Customer Service in Health Care (Spanish)
- ☑ Disaster Planning (Spanish)
- ☑ Foot Care: Aide Inservice (Spanish)
- ☑ Handling Incontinence of the Bowel and Bladder (Spanish)
- ☑ Handwashing (Spanish)
- ☑ Helping Clients with Mobility (Spanish)
- ☑ Infection Control - Aide Series (Spanish)
- ☑ Infection Control in Home Care (Spanish)
- ☑ Maintaining Confidentiality (Spanish)
- ☑ Managing Your Time (Spanish)
- ☑ Nutrition Basics (Spanish)
- ☑ Patient Bill of Rights (Spanish)
- ☑ Performing Safe Transfers (Spanish)
- ☑ Preventing Falls in the Home (Spanish)
- ☑ Reporting & Documenting Client Care (Spanish)
- ☑ Sexual Harassment (Spanish)
- ☑ Sexual Harassment in Home Care and Hospice (Spanish)
- ☑ Skin Care in the Elderly (Spanish)
- ☑ Standard Precautions - Spanish Audio
- ☑ Understanding & Supporting Advance Directives (Spanish)
- ☑ Understanding Abuse (Spanish)
- ☑ Understanding Alzheimer's Disease (Spanish)
- ☑ Understanding Coronavirus (Spanish)
- ☑ Understanding Cultural Diversity (Spanish)
- ☑ Understanding Dementia (Spanish)
- ☑ Understanding Pain Management (Spanish)
- ☑ Urinary Elimination (Spanish)
- ☑ Working with Difficult & Combative People (Spanish)

## CHINESE

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- ☑ Abuse and Neglect (Chinese)
- ☑ Assisting Patients with Hearing Loss (Chinese)
- ☑ Assisting Patients with Oxygen (Chinese)
- ☑ Assisting Patients with Vision Loss (Chinese)
- ☑ Foot Care: Aide Inservice (Chinese)
- ☑ Infection Control (Chinese)
- ☑ Managing Your Time (Chinese)
- ☑ Nutrition Basics in Home Care and Hospice (Chinese)
- ☑ Preventing Falls in the Home (Chinese)
- ☑ Sexual Harassment in Home Care and Hospice (Chinese)
- ☑ Skin Care in the Elderly (Chinese)
- ☑ Understanding Dementia (Chinese)
- ☑ Urinary Elimination - Aide (Chinese)

## RUSSIAN

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- ☑ Abuse and Neglect (Russian)
- ☑ Assisting Patients with Hearing Loss (Russian)
- ☑ Assisting Patients with Oxygen (Russian)
- ☑ Assisting Patients with Vision Loss (Russian)
- ☑ Foot Care (Russian)
- ☑ Infection Control (Russian)
- ☑ Managing Time (Russian)
- ☑ Nutrition Basics (Russian)
- ☑ Preventing Falls in the Home (Russian)
- ☑ Sexual Harassment in Home Care and Hospice (Russian)
- ☑ Skin Care in the Elderly (Russian)
- ☑ Understanding Abuse (Russian)
- ☑ Understanding Dementia (Russian)
- ☑ Urinary Elimination (Russian)

# HCP Training Courses for Clinicians

Do you employ nurses? Your HCP Training portal can be a one-stop-shop for training both your caregivers and your clinicians! Simply discuss your needs with one of our program experts and you'll receive a quote for your customized clinician library of online courses—MOST of which provide CNE credit.

## HOSPICE SPECIFIC COURSES

- ✔ Advanced Pain Management in Home Care and Hospice: Assessment
- ✔ Advanced Pain Management in Hospice: Management
- ✔ Advanced Pain Management in Hospice: Pathophysiology
- ✔ Anticipating and Managing Symptoms and Crises in the Hospice Setting
- ✔ Effective Communication for Hospice Clinicians
- ✔ Effleurage and Aromatherapy in Hospice
- ✔ Hospice Care of the Patient with Advanced Heart Disease: Assessment
- ✔ Hospice Care of the Patient with Advanced Heart Disease: Management
- ✔ Hospice Care of the Patient with Advanced Lung Disease: Management
- ✔ Hospice Care of the Patient with Advanced Lung Disease: Pathophysiology & Assessment
- ✔ Hospice Care of the Patient with Cancer: Common Types of Cancer
- ✔ Hospice Care of the Patient with Cancer: Management
- ✔ Hospice Care of the Patient with Cancer: Pathophysiology
- ✔ Hospice Care of the Patient with End-Stage Renal Disease
- ✔ Hospice Initial Comprehensive Assessment
- ✔ Hospice Quality Reporting Program
- ✔ Medicare Hospice Benefit Basics
- ✔ Medication Safety in Hospice
- ✔ Successful Documentation for Hospice Long Length of Stay
- ✔ Successful Documentation for the Hospice Nurse

- ✔ Successful Documentation for the Hospice Social Worker
- ✔ Successful Documentation for the Hospice Spiritual Counselor

## HOME HEALTH SPECIFIC COURSES

- ✔ Advanced Pain Management in Home Care and Hospice: Assessment
- ✔ Advanced Pain Management in Home Care: Management
- ✔ Advanced Pain Management in Home Care: Pathophysiology
- ✔ Are You Smarter than a Surveyor? Home Health Edition
- ✔ Effective Communication in Home Health
- ✔ Home Care of the Patient with Advanced Heart Disease: Assessment
- ✔ Home Care of the Patient with Advanced Heart Disease: Management
- ✔ Home Care of the Patient with Advanced Heart Disease: Pathophysiology
- ✔ Home Care of the Patient with Advanced Lung Disease: Management
- ✔ Home Care of the Patient with Advanced Lung Disease: Pathophysiology & Assessment
- ✔ Home Care of the Patient with Diabetes: Pathophysiology
- ✔ Medication Safety in Home Health
- ✔ OASIS-D1 to Oasis-E Updates 2022
- ✔ OASIS-E Basics 2022
- ✔ PDGM Basics
- ✔ Social Work Basics in Home Care
- ✔ Understanding Home Health Care: Coverage Criteria & Prudent Practice
- ✔ Understanding Home Health: Defining Skilled Services

- ✔ Understanding Home Health: Order Writing Part 1
- ✔ Understanding Home Health: Order Writing Part 2
- ✔ Understanding Home Health: Medication Orders
- ✔ Understanding Home Health: Wound Care Orders

## PATIENT RIGHTS COURSES

- ✔ Abuse and Neglect in Home Care and Hospice
- ✔ Advanced Directives
- ✔ Caring for the LGBTQ+ Community
- ✔ HIPAA: Protecting Patient Privacy
- ✔ Name that Patient Bill of Rights
- ✔ Patient Rights in Home Care
- ✔ Patient Rights in Hospice
- ✔ Thinking Critically About Abuse and Neglect

## STAFF & PATIENT SAFETY COURSES

- ✔ Body Mechanics
- ✔ Calculations and Conversions for Nurses
- ✔ Don't Let the Bed Bugs Bite
- ✔ Driving Safety in Home Care and Hospice
- ✔ Emergency Preparedness in Home Care and Hospice
- ✔ Fire Safety in Home Health and Hospice
- ✔ Infection Control: Tuberculosis, HIV, and Hepatitis 2020
- ✔ Infection Control for Non-Clinicians (Office Staff)
- ✔ Infection Control in Home Care and Hospice 2020
- ✔ Influenza: Community Preparedness

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- ☑ Medication Safety in Home Care and Hospice
- ☑ Opioid Diversion
- ☑ Fall Prevention Strategies
- ☑ Safe Medical Device Act
- ☑ Safety in Home Care and Hospice 2020
- ☑ Sexual Harassment in Home Care and Hospice
- ☑ Understanding the Elder Justice Act
- ☑ Workplace Safety and Violence Prevention Office Based

## PATIENT CARE COURSES

- ☑ Alzheimer's Disease and Related Dementias
- ☑ Management of Lower Extremity Ulcers
- ☑ Management of Pressure Injuries
- ☑ Wound Care Basics

## PROFESSIONAL PRACTICE COURSES

- ☑ Corporate Compliance in Home Care and Hospice
- ☑ Cultural Competence in Health Care
- ☑ Documenting Incidents - Professional
- ☑ Effective Communication in Home Care and Hospice - Professional
- ☑ National Patient Safety Goals for the Home Care Program 2022
- ☑ Patient-Centered Care in the Age of Value-Based Purchasing
- ☑ Territory Management in Home Care and Hospice
- ☑ Time Management in Home Care and Hospice

## HOSPICE LEADERSHIP COURSES

- ☑ Always Survey Ready: Hospice Regulations for Managers and Leaders - Part 1
- ☑ Always Survey Ready: Hospice Regulations for Managers and Leaders - Part 2
- ☑ Hospice Core Services for Managers and Leaders
- ☑ Hospice Face-to-Face Encounter for Managers and Leaders
- ☑ Hospice Levels of Care for Managers
- ☑ Leadership Basics in Home Care and Hospice

## COMING SOON

- ☑ Understanding Home Health: Medication Orders
- ☑ Understanding Home Health: Wound Care Orders
- ☑ Professional Boundaries for Clinicians

# HCP Training Courses for Office Staff / Leadership

Your office staff can benefit from HCP training as well! We offer a growing library of courses for your office-based staff members such as schedulers, supervisors, and managers. It's easy to put together a customized curriculum for every role in your agency.

## **BUSINESS LEADERSHIP COURSES**

- ✔ Accountability at Work
- ✔ Accountability at Work
- ✔ Achieving High Performance
- ✔ A Guide to Empathy at Work
- ✔ A Guide to Mentoring Others
- ✔ A Guide to Workplace Professionalism
- ✔ A Practical Guide to Classroom Facilitation
- ✔ Assessing Your Strengths, Interests, and Values
- ✔ Balancing Priorities
- ✔ Business Etiquette
- ✔ Coaching Solutions
- ✔ Communication Fundamentals
- ✔ Developing a Growth Mindset
- ✔ Effective Listening
- ✔ Farsighted Decisions
- ✔ Home Care Scheduler Success Series
- ✔ How to Build a Team that Everyone Wants to Join
- ✔ How to Build Better Relationships with Your Boss and Coworkers
- ✔ How to Solve Problems So They Stay Solved
- ✔ Leading With Emotional Intelligence
- ✔ Problem-Solving Fundamentals
- ✔ Social Media at Work

- ✔ Solid Business Writing
- ✔ Stress Management
- ✔ Super Manager: Be the Boss Everyone Wants to Work For
- ✔ Supervisor Communication Skills
- ✔ Taking Control of Conflict
- ✔ Taking Initiative: How to Inspire a Proactive Company Culture
- ✔ Talk Like a Leader
- ✔ Team Chemistry: How to Build a Team that Everyone Wants to Join
- ✔ Team Excellence: The Secret to Achieving High Performance
- ✔ The Art of Influencing Others
- ✔ The Golden Rule
- ✔ The Secret to Achieving High Performance
- ✔ The Toughest Supervisor Challenges
- ✔ Thinking Outside the Brain
- ✔ Time Management
- ✔ Why We Struggle with Tough Decisions
- ✔ Women and Leadership
- ✔ Work-Life Balance

## **DIVERSITY AND INCLUSION PROGRAM**

- ✔ Appreciating Diversity
- ✔ Beyond Pride: Year-Round Action
- ✔ Cultivating Diversity, Inclusion, and Belonging at Work

- ✔ Diversity Basics: Foundations
- ✔ How to Recognize and Overcome Bias
- ✔ Women in Leadership
- ✔ Working Across Cultures

## **ESSENTIALS OF MANAGEMENT PROGRAM**

- ✔ Becoming the Boss: A Guide for New Managers
- ✔ Develop a Thriving Team
- ✔ Effective Feedback Strategies
- ✔ How Great Leaders Solve Problems
- ✔ How to Be an Ethical Leader
- ✔ Leading Through Difficult Times
- ✔ Letting an Employee Go Gracefully
- ✔ Motivating Your Team

## **SOCIAL INTELLIGENCE SERIES**

- ✔ A Guide to Empathy at Work
- ✔ A Guide to Workplace Professionalism
- ✔ Assessing Your Strengths, Interests, and Values
- ✔ Developing a Growth Mindset
- ✔ Effective Listening
- ✔ Farsighted Decisions
- ✔ How to Build Better Relationships with Your Boss and Coworkers
- ✔ Problem-Solving Fundamentals
- ✔ Thinking Outside the Brain
- ✔ Time Management